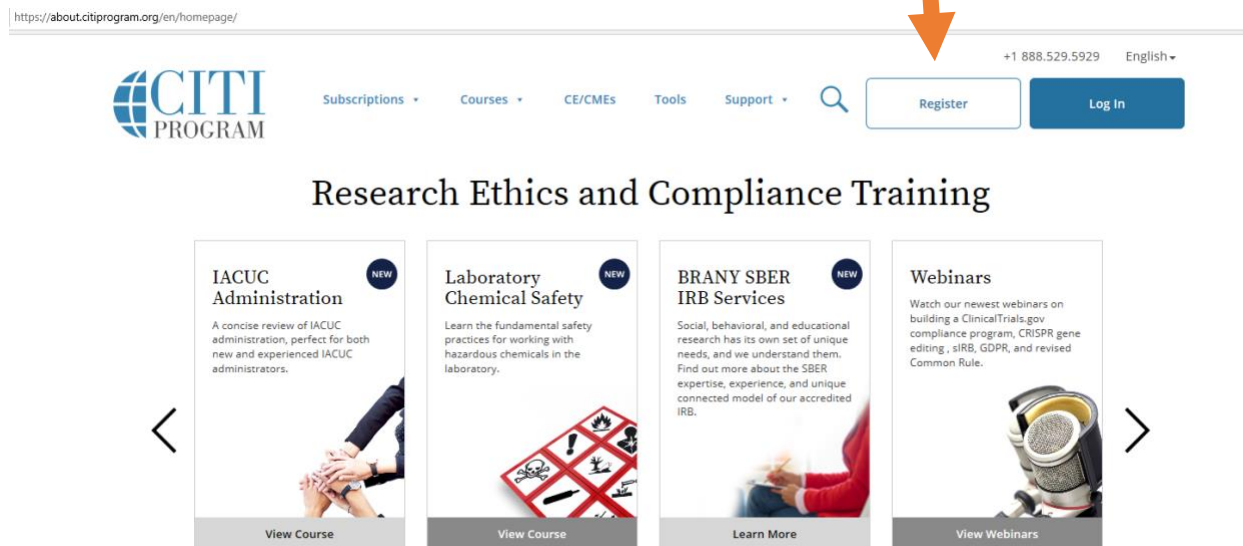
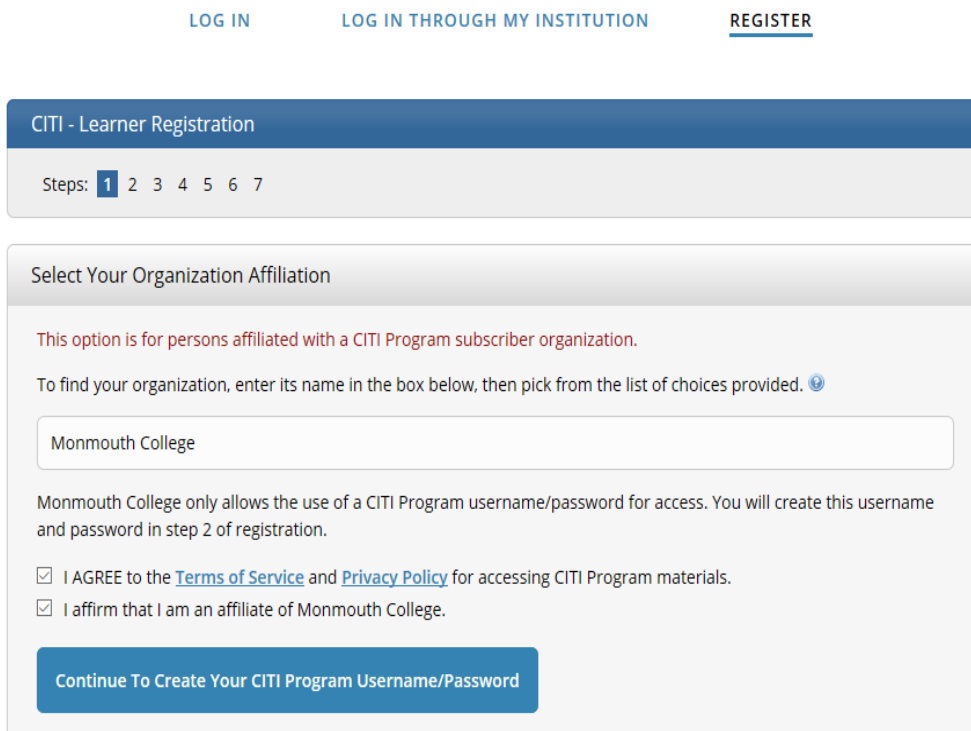


Each individual test taker will need to register. Click on the 'Register' icon on the main page <https://about.citiprogram.org/en/homepage/>.



The screenshot shows the CITI Program homepage. At the top left is the URL <https://about.citiprogram.org/en/homepage/>. The header includes the CITI PROGRAM logo, navigation links for Subscriptions, Courses, CE/CMEs, Tools, and Support, a search icon, a Register button, and a Log In button. The phone number +1 888.529.5929 and the language English are also visible. The main heading is "Research Ethics and Compliance Training". Below this are four featured cards: "IACUC Administration" (NEW), "Laboratory Chemical Safety" (NEW), "BRANY SBER IRB Services" (NEW), and "Webinars". Each card has a "View Course" or "Learn More" button. An orange arrow points to the Register button in the header.

Step One: Register through Monmouth College's subscription.



The screenshot shows the registration process. At the top, there are three buttons: "LOG IN", "LOG IN THROUGH MY INSTITUTION", and "REGISTER". Below these is a blue header "CITI - Learner Registration". Underneath, it says "Steps: 1 2 3 4 5 6 7", with "1" highlighted. The main section is titled "Select Your Organization Affiliation". It contains the text: "This option is for persons affiliated with a CITI Program subscriber organization." and "To find your organization, enter its name in the box below, then pick from the list of choices provided." Below this is a search box containing "Monmouth College". Further down, it states: "Monmouth College only allows the use of a CITI Program username/password for access. You will create this username and password in step 2 of registration." There are two checkboxes: "I AGREE to the Terms of Service and Privacy Policy for accessing CITI Program materials." and "I affirm that I am an affiliate of Monmouth College." At the bottom is a blue button labeled "Continue To Create Your CITI Program Username/Password".

Step Two: Enter Personal Information. It is recommended that you use your Monmouth College e-mail address for registration.

CITI - Learner Registration - Monmouth College

Steps: 1 2 3 4 5 6 7

Personal Information

* indicates a required field.

* First Name <input type="text" value="Lori"/>	* Last Name <input type="text" value="Ferguson"/>
* Email Address <input type="text" value="loriferguson71@yahoo.com"/>	* Verify email address <input type="text" value="loriferguson71@yahoo.com"/>

We urge you to provide a second email address, if you have one, in case messages are blocked or you lose the ability to access the first one. If you forget your username or password, you can recover that information using either email address.

Secondary email address <input type="text"/>	Verify secondary email address <input type="text"/>
---	--

[Continue To Step 3](#)

Step Three: Create Username and Password

Steps: 1 2 3 4 5 6 7

Create your Username and Password

* indicates a required field.

Your username should consist of 4 to 50 characters. Your username is not case sensitive; "A12B34CD" is the same as "a12b34cd". Once created, your username will be part of the completion report.

* User Name

Your password should consist of 8 to 50 characters. Your password IS case sensitive; "A12B34CD" is not the same as "a12b34cd".

* Password

* Verify Password

Please choose a security question and provide an answer that you will remember. **NOTE: If you forget your login information, you will have to provide this answer to the security question in order to access your account.**

* Security Question

* Security Answer

[Continue To Step 4](#)

Step Four: Enter Country of Residence

Steps: 1 2 3 4 5 6 7

* indicates a required field.

* Country of Residence

Search for country; Enter full or partial name (e.g., "United States") OR your country's two or three character abbreviation (e.g., "US", "USA"), then pick from the list of choices provided.

[Continue To Step 5](#)

Step Five: Continuing Education Unit credit, participating in research surveys, and receiving marketing information questions. You may decline all of these options.

* indicates a required field.

*** Are you interested in the option of receiving Continuing Education Unit (CEU) credit for completed CITI Program courses?**

CITI is pleased to offer CE credits and units for purchase to learners qualifying for CE eligibility while concurrently meeting their institutions training requirements.

CE credits/units for physicians, psychologists, nurses, social workers and other professions allowed to use AMA PRA Category 1 credits for re-certification are available for many CITI courses – with that availability indicated on course and module listings. **Please register your interest for CE credits below** by checking the "YES" or "NO" dots, and, when applicable, types of credits you wish to earn at bottom of page. Please read texts entered for each option carefully.

Yes

At the start of your course, you will be prompted to click on a "CE Information" page link located at the top of your grade book and to VIEW and ACKNOWLEDGE accreditation and credit designation statements, learning objectives, faculty disclosures, types, number and costs of credits available for your course.

Yes

No

The CE functionality will not be activated for your course. Credits and units will therefore not be available to you for purchase after you start your course. You can change your preference to "YES" before such time however by clicking on the "CE Credit Status" tab located at the top of your grade book page.

No

If you picked "YES", please check below the one type of credit you would like to earn

- MDs, DOs, PAs - AMA PRA Category 1 Credits TM
- Psychologists – APA Credits
- Nurses – ANCC CNE
- Other Participants – Certificates of Participation
- Social Workers – Florida Board of Clinical Social Work, Marriage & Family Therapy and Mental Health Counseling

*** Can CITI Program contact you at a later date regarding participation in research surveys? 🗨️**

- Yes
- No
- Not sure. Ask me later

*** Can CITI Program contact you at a later date with marketing information? 🗨️**

- Yes
- No

Continue To Step 6

Step Six: Enter Monmouth College Information

CITI - Learner Registration - Monmouth College

Steps: 1 2 3 4 5 6 7

Please provide the following information requested by Monmouth College

* Indicates a required field.

Language Preference

English

* Institutional Email Address

monmouthcollege.edu

Gender

Female

Highest Degree

BA, BS or BSN

Employee Number

* Department

Academic Affairs

* Role In Research

Research Assistant

Address Field 1

700 E Broadway

Address Field 2

Address Field 3

City

State

Zip/Postal Code

Country

Phone

[Continue To Step 7](#)

Step Seven: Enrollment Questions.

In this section, ONLY select “Social & Behavioral Research Investigators” under Question 1. Then Complete Registration at the bottom of the page.

Steps : [1](#) [2](#) [3](#) [4](#) [5](#) [6](#) **[7](#)**

Select Curriculum

* indicates a required field.

You will be provided a series of enrollment questions. Your responses will determine the curriculum for the courses you are going to take. Please read the questions carefully. Please read the responses carefully to make the best choice.

Question 1

Human Subjects Research

Please choose one learner group below based on your role and the type of human subjects activities you will conduct. You will be enrolled in the Basic Course for that group.

Choose one answer

- Biomedical Research Investigators: Choose this group to satisfy CITI training requirements for Investigators and staff involved primarily in Biomedical research with human subjects.
- Social & Behavioral Research Investigators: Choose this group to satisfy CITI training requirements for Investigators and staff involved primarily in Social and Behavioral research with human subjects.
- Research with data or laboratory specimens- ONLY: No direct contact with human subjects.
- IRB Members: This Basic Course is appropriate for IRB or Ethics Committee members.
- Not at this time.

Question 2

Institutional/Signatory Officials & IRB Chair

Please make your selection below if you wish to be enrolled in the Institutional/Signatory Officials or IRB Chair courses.

Choose all that apply

- Institutional/Signatory Officials
- IRB Chair

Question 3

Good Clinical Practice (GCP)

Please make the appropriate selection if you are required to complete the Good Clinical Practice (GCP) course.

Choose one answer

- GCP for Clinical Trials with Investigational Drugs and Medical Devices (U.S. FDA Focus)
- GCP for Clinical Investigations of Devices
- GCP for Clinical Trials with Investigational Drugs and Biologics (ICH Focus)
- GCP - Social and Behavioral Research Best Practices for Clinical Research
- Not at this time.

Question 4

Information Privacy Security

Please make the appropriate selection if you are required to complete the Information Privacy Security (IPS) course.

Choose one answer

- IPS for Clinicians
- IPS for Researchers
- IPS for Students and Instructors
- IPS for Fundraisers
- IPS for Marketers
- I am not required to complete the IPS course at this time.

Question 5

Responsible Conduct of Research

Please make your selection below to receive the courses in the Responsible Conduct of Research.

Choose one answer.

- Biomedical Responsible Conduct of Research
- Responsible Conduct of Research for Engineers
- Humanities Responsible Conduct of Research
- Physical Science Responsible Conduct of Research
- Social and Behavioral Responsible Conduct of Research
- Not at this time.

Question 6

Conflicts of Interest (COI)

Would you like to take the Conflicts of Interest course?

Choose one answer.

- Yes
- No

Question 7

Laboratory Animal Research

Do you conduct studies that use Lab animals?

1. If YES, then you must complete the Basic course and the appropriate species specific modules.
2. If you are an IACUC Member you should complete the "Essentials for IACUC Members".
3. Choose the appropriate species specific electives according to your research interests.

Choose all that apply.

- "Working with the IACUC Course" is required if you plan to use lab animals in your work.
- If you are an IACUC Member you are required to complete the "Essentials for IACUC Members" course now.
- IACUC Community Member
- Institutional Officials
- IACUC Chair
- Post-Approval Monitoring (PAM)
- If you plan to conduct studies that have the potential to cause "more than momentary pain and distress" in Mice or Rats you should complete the module on "Minimizing Pain and Distress".

Choose the appropriate species specific electives depending on your work or interests.

- I work with Frogs, Toads or other Amphibians
- I work with Mice. Family: Muridae Cricetidae
- I work with Rats. Genus: Rattus
- I work with Hamsters. Family: Muridae
- I work with Gerbils
- I work with Guinea Pigs
- Working With Ferrets in Research Settings
- I work with Rabbits. Family: Leporidae
- I work with Cats
- I work with Dogs
- I work with Swine
- I work with Horses
- I work with Cattle
- I work with Sheep & Goats
- I work with Non-Human Primates (NHP)
- I work with Fish
- I work with Zebrafish
- Wildlife Research

Question 8

Public Health Research

Please make your selection below if you wish to be enrolled in the Public Health Research course.

Choose one answer

- Public Health Research
- Not at this time.

Complete Registration

After registration is complete, click on “View Courses” and you may begin your training.