

The Office of the Registrar requires rising seniors to submit their Application for Degree **two semesters prior to their intended graduation date**. Upon receipt of this form, the Registrar will review your application and complete a degree evaluation to ensure the courses you plan to take in your final semesters at Monmouth will complete all degree requirements for your chosen program(s). Once the degree evaluation is finished, you will be required to review your application with a staff member in the Registrar's Office.

Prior to submitting this form, review the completed form with your advisor. Your advisor, along with the Department Chair/Program Coordinator of each major/minor you are pursuing, must sign this form.

Instructions:

1. Ensure your major/minor declaration(s) are accurate by reviewing Self-Service/Student Planning. If updates are needed, submit the Major/Minor Declaration form found on the Office of the Registrar's website.
2. Review your progress in Student Planning. List all of the courses you still need to complete in remaining semesters for your degree(s) below, including the semester you plan to take each course. Include elective credits within the elective credits section.
3. Include outstanding incomplete and/or in progress (grades of I or IP) courses. Include grade for any completed courses.
4. Specify ALL courses approved as substitutes and the course they are substituting. Include any course previously taken or to be taken and transfer credits from other institutions that may be used as a substitution to satisfy a requirement.
5. Indicate courses that you may transfer from another institution to satisfy remaining degree requirements.

Name: _____

Student ID#: _____ **Advisor(s):** _____

Major 1: _____ **Major 2:** _____ **Major 3:** _____

Minor 1: _____ **Minor 2:** _____ **Minor 3:** _____

I expect to complete the requirements for the _____ **BA or** _____ **BS degree by:** _____
(Semester/Year)

Anticipated Course Credits for Senior Year: _____ **Fall** _____ **Spring** _____ **Other** _____

Student Teaching: _____ **Yes** _____ **No** _____

Name to Appear on Diploma: _____

Do you plan to participate in Commencement Exercises? _____ **Yes** _____ **No** _____ **If yes, Spring of** _____
(Indicate Year)

I attest with my signature below that:

1. I have reviewed (with my academic advisor) and understand the requirements for my BA or BS degree that are located in the academic program section of my course catalog.
2. Any updates to my academic plan (dropping or adding a major/minor dropping or changing courses) will require an updated application for degree to be filed with the Office of the Registrar.
3. I must meet with a staff member in the Registrar's Office after my application for degree has been received and reviewed. They will contact me via email to set up an appointment.

Student Signature: _____ **Date:** _____

Advisor Signature: _____ **Date:** _____

Catalog Used (year entered MC):										
Core Curriculum <i>(General Education)</i>	Course	Grade	Credits	Sem / Yr		Core Curriculum <i>(General Education)</i>	Course	Grade	Credits	Sem / Yr
FYII-101 Inquiry & Identity						Inquiry: Scientific <i>(Lab Science)</i>				
ENGL-110 Comp. & Argument						Inquiry: Social Sciences*				
COMM-101 Fund. Of Comm.						Inquiry: Language & Culture <i>(Foreign Language)</i>				
FYQR-110/120/WAVR 1 st Yr. Quant. Reas.						Global Learning <i>(Global Perspectives)</i>				
Quantitative Reasoning in Practice						Identity, Diversity & Equity <i>(Reflections)</i>				
Inquiry: Artistic <i>(Beauty & Meaning)</i>						Community Engagement <i>(Citizenship)</i>				
Inquiry: Humanities*						*Humanities or Social Sciences not required for students who matriculated in Fall 2020 or 2021.				

Major 1:

Dept./No./Title	Grade	Credits	Sem/Year

Dept. Chair/Program Coord. Signature (Required)**Major 3:**

Dept./No./Title	Grade	Credits	Sem/Year

Dept. Chair/Program Coord. Signature (Required)**Minor:**

Dept./No./Title	Grade	Credits	Sem/Year

Dept. Chair/Program Coord. Signature (Required)**Elective Credits:**

Dept./No./Title	Grade	Credits	Sem/Year

Major 2:

Dept./No./Title	Grade	Credits	Sem/Year

Dept. Chair/Program Coord. Signature (Required)**Minor:**

Dept./No./Title	Grade	Credits	Sem/Year

Dept. Chair/Program Coord. Signature (Required)**Minor:**

Dept./No./Title	Grade	Credits	Sem/Year

Dept. Chair/Program Coord. Signature (Required)