Student Project Grants
Spring 2021

Priority Deadline: November 20th

The Center for Civic and Social Change is accepting applications for funds to support student *and* student organization projects. The purpose of the grants is to encourage students to connect their academic work and interests to service.

The **mission** of the Center for Civic and Social Change is to empower Monmouth College students through their academic work and service to pursue careers and lead lives directed toward the betterment of societies and individual lives throughout our world.

General Guidelines

□ Awards can be made for any amount up to $3000.
□ Where possible, the Center will make necessary purchases for these projects on behalf of the student(s). Otherwise, funds will be disbursed as a reimbursement process and applicants must provide receipts to be reimbursed.
□ All projects must take into account college, state, and CDC guidelines regarding COVID-19.
□ All projects must demonstrate a connection between academic work and service.
□ Priority will be given to projects that serve the community outside of the college.
□ Applications must include a completed Form, Project Description, Budget, and Resume(s).
□ A committee of faculty and staff will make final decisions on funding.
□ Completed applications must be emailed to mbnelson@monmouthcollege.edu.
□ Applicants may use the funds to raise money or donations for a community agency or organization (to support a 5k fundraising race, for instance). However, the funds may NOT be given directly to the agency or organization.
□ Funds may NOT be used to raise money for a student organization.
□ Funds may NOT be used to cover the costs of t-shirts or gifts.
□ Communication: Participants must contribute a brief report, which may take the form of a blog post for the Center's website, a reflection paper, and/or a presentation to the campus community.
□ *Project money could be spent in a number of ways, including: purchasing paint for repainting a building in the community, resources for a community cooking class on healthy eating, seeds for a community garden, printing educational materials, supplies for an educational outreach project, and resources related to research projects, including senior theses.*

Eligibility

• Any individual student or student organization can apply for this grant.
• Priority will be given to individual applicants who meet the following criteria:
    o Be in good academic standing with a minimum GPA of 3.0.
    o Demonstrated leadership skills and experience.
    o Clear commitment to project.
• Priority will be given to student organizations who meet the following criteria:
    o Be in good standing as an organization on campus.
    o Have one or two individuals identified as having the core responsibility for the project. They should meet the individual applicant criteria above.

Application Process:

• All applications submitted before **November 20th at 5 pm** will receive **priority** consideration.
• Awards will be announced before December 15th.
• Funds must be spent during the Spring 2021 term.

Spring 2020 Student Grant Application Form

Date: _____

Student Name (s): _____
If filling out for a student organization, should be one of the primary organizers listed below.

*If a **Student Organization,***

    Name of Student Organization: _____

    Name of Primary Organizers   1. _____
    (list one or two students):
                                          2. _____

The student(s) above agree to allow the Grants Committee access to their academic record:
                Yes   No

Project Title:

Requested Total Amount:

Mentor (Applicants must select a Monmouth College Faculty or Staff member):

Project Theme Category (Check all that Apply)

□	Arts and Culture	□	Health
□	Athletics and Youth Development	□	Policy and Civic Engagement
□	Diversity, Equity, and Inclusion [note that we have a separate application for this as well]	□	Research Project
		□	Science & Society
□	Educational Outreach	□	Senior Thesis Project
□	Environment	□	Social Justice
□	Food Security	□	Other: _____

Does this project involve work with an existing organization outside of the College?   Yes   No
    If yes, what is the name and contact information for the organization:

Along with this application form, provide the following information:
1. **Project Description:** A 1 - 2 page document that includes the following:
    a. Overview of the project and its goals.
    b. How the project relates to the mission of the Center for Civic and Social Change.
    c. Expected outcomes of the project.
    d. Project timeline.
    Note: Pay attention to the project criteria and expectations stated at the top of this document.
2. **Project Budget:** An itemized project budget, including other sources for funds (if any)
3. **Resumes:** The resumes of the student(s) who will lead the project (those named above).

Submit all of these files mbnelson@monmouthcollege.edu by November 20th at 5 pm (CDT) for priority consideration.

Project Description Advice

Consider the following when writing your project description:
o A clear theme.
o Organization: There should be a clear plan for carrying out the project.
o Feasibility: The project should be able to be carried out during the Spring 2021 term.
o Potential for impact: *Who will this benefit and how?*
o Clarity of Proposal: No errors in grammar, spelling, etc.

Project Budget Advice

Budget: There should be a clear itemized and realistic budget. Priority will be given to projects that can make an efficient use of resources. *Budget requests should amount to **no more than $3000**. Please note if you have other funding sources as well.*

Questions?

Email Mike Nelson, Director of the Center for Civic and Social Change, at: mbnelson@monmouthcollege.edu